



Robert S. Peters  
Secretary

COMMONWEALTH OF KENTUCKY  
PERSONNEL CABINET  
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5TH FLOOR  
FRANKFORT, KENTUCKY 40601

Paul E. Patton  
Governor

November 22, 1996

PERSONNEL MEMO 96-10

**MEMORANDUM**

**TO:** Cabinet Secretaries  
Agency Heads  
Personnel Executives

**FROM:** Robert S. Peters  
Secretary

**SUBJECT:** Christmas Open House

We have been advised that the Governor's Christmas Open House will be held on Wednesday, December 11, 1996 from 1:00 P.M. until 4:00 P.M. The Lieutenant Governor's Christmas Open House will be held on Friday, December 13, 1996 from 1:00 P.M. until 4:00 P.M. Employees should be given up to an hour and a half to attend either and/or both of these events.

If you have any questions, please contact my office.

RSP/JMW:bjw